

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
REGULAR MEETING
January 23, 2012

1. Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on January 23, 2012, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 13, 2011, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

Caryn Battaglia		Denise Jiménez-Arias	
Jill Del Rio		Bridget Mauro	
Patricia Hernandez		Mary Jo Walilko	
Steve Hoh			

4. Consider accepting the **minutes** of the Joint/Regular meeting held on December 15, 2011.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

5. Correspondence

- Memo regarding Ms. Kim’s recycling prize

6. Superintendent’s Report

7. Board Discussion/Reports

- Census as of December 15, 2011 and January 15, 2012
- December 2011 Discipline Report

8. Presentations

- NJSBA School Boards Recognition Month
- NJASK Presentation by Gregory Hobaugh

9. Business Administrator’s Report

10. Public Discussion

11. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **following signatures for banking** for the 2011-2012 school year, effective January 1, 2012:

Valley National Bank	#	Signatories
General Operating Account	3	Mary Jo Walilko, Board President Ruthann Quinn, Interim BA AND Dennis Mack, Interim Superintendent
Deduction Payroll Agency Act	2	Ruthann Quinn, Interim BA OR Dennis Mack, Interim Superintendent
Net Payroll Account	3	Mary Jo Walilko, Board President Ruthann Quinn, Interim BA AND Dennis Mack, Interim Superintendent
Special Milk Account	2	Ruthann Quinn, Interim BA OR Dennis Mack, Interim Superintendent
SUI Premium Savings Account	2	Ruthann Quinn, Interim BA OR Dennis Mack, Interim Superintendent
Canfield Avenue School Account	2	Ruthann Quinn, Interim BA AND Gregory Hobaugh, Principal
EMC Account-Library	2	Ruthann Quinn, Interim BA AND Gregory Hobaugh, Principal

b. Consider approving the following **Workshop Travel Requests**:

Participant	Activity	Date	Location	Cost of Activity	Mileage (at .31 per mile)	Total Cost
Kay Kim	Google Apps	3/22 and 3/23/12	Union, NJ	200.00	60 miles	\$218.60
Janice Conroy	Guided Reading	2/27/12	Parsippany, NJ	225.00	13 miles	\$229.03
Margaret Strittmatter	Google Apps	3/22 and 3/23/12	Union, NJ	200.00	60 miles	\$218.60
Betty Lou Minno	Guided Reading	2/27/12	Parsippany, NJ	225.00	13 miles	\$229.03
Lu Olivo	Guided Reading	2/27/12	Parsippany, NJ	225.00	13 miles	\$229.03

c. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 1)

- **6424 Emergency Contracts**
- **6472 Tuition Assistance**

d. Consider approving the authorization of the Business Administrator, upon consulting with the County Superintendent’s office, **to appropriate the additional 2011-2012 State Aid in the amount of \$81,875 toward the newly implemented Behavioral Disability Program.**

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

12. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

a. Consider approving , pursuant to the Board of Education Policy 5199, the following students to be placed on the **waiting list (as there are no available seats) to attend Roxbury High School as Board of Education**

paid tuition students, September 2012 through June 2016, as per the results of the Roxbury Lottery to be held this evening:

Name	Lottery Position	Result
	First	on waiting list
	Second	on waiting list
	Third	on waiting list

b. Consider approving the **Request for Services** for the following student(s):

Student ID	Service	Provider	Date(s)	Cost
6393936042	PT Evaluation	ESC	TBD	\$362.00

c. Consider approving the **Amended Field Trip list** for the 2011-2012 school year, which is attached and made part of this resolution by reference. (Attachment 2)

d. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 3)

- **5519 Dating Violence at School**

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

13. OPERATIONS

Jill Del Rio, Mary Jo Walilko

a. Consider approving the following resolution in honor of **School Board Recognition Month**:

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2012 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mine Hill Township Board of Education is one of more than 588 local school boards in New Jersey that sets policies and over sees operations for public school districts; and

WHEREAS, The Mine Hill Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, the Mine Hill Township Board of Education embraces the goal of high-quality education of 1.37 million children in Pre-Kindergarten through grade 12; and

WHEREAS, New Jersey's 4,800 local board members, who receive no remuneration for their services, act as advocates for the public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students including those with special needs; and

WHEREAS, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, that the Mine Hill Township Board of Education, does hereby recognize the services of the local school board members throughout New Jersey as we join communities statewide in observing January 2012 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Mine Hill Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children's education.

- b. Consider approving the **Comprehensive Maintenance Plan**, which is attached and made part of this resolution by reference. (Attachment 4)
- c. Consider approving the appointment of **Ruthann Quinn, Interim Business Administrator**, as the following for the 2011-2012 school year:

- Board Secretary
 - Public Agency Compliance Officer
 - Custodian of Public Records
 - Safety Compliance Officer
 - Integrated Pest Management Coordinator
 - Qualifying Purchasing Agent for the 2011-2012 school year
- e. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 5)
- **8505 School Nutrition**
- f. Consider approving the **2011-2012 QSAC DPR's**, which are attached and made part of this resolution by reference. (Attachment 6)
- g. Consider approving **Met Life as an additional the 403B** for the 2011-2012 school year.
- h. Consider approving the following resolution regarding **Eliminating the vote on the Annual Budget and to move the election of School Board Members to the General Election in November:**

WHEREAS, P.L. 2011, c.202 , Laws of 2012 provides that a local school district may adopt a resolution to eliminate the vote on its annual school budget that is within the statutory cap imposed by the State of New Jersey, and

WHEREAS, the above legislation provides that the above action would require districts to hold their annual election for school board members in November during the regular general election, and

WHEREAS, the Mine Hill Township Board of Education has determined that the statutory restrictions on the local levy tax increase for annual school appropriations is appropriate and sufficient to control and maintain a thorough and efficient education for the children of Mine Hill, and

WHEREAS, the Mine Hill Township Board of Education, consistent with the budgetary restrictions expressed above, believes that dispensing with annual school budget votes will save taxpayer dollars, and

WHEREAS, the Mine Hill Township Board of Education believes that school board member elections in November will attract a far greater number of voters that typically vote in April elections, and

WHEREAS, The Mine Hill Township Board of Education believes that the elimination of the vote on the school budget and the movement of the board member election to November is in the best interest of the Mine Hill community, and

WHEREAS, The Mine Hill Township Board of Education understands that this decision shall remain in effect for a minimum of four years,

NOW THEREFORE BE IT RESOLVED, that the Mine Hill Township Board of Education does hereby determine that it will eliminate the vote on its annual school budget which shall be within the statutory cap and become effective for the 2012-2013 budget, and

BE IT FURTHER RESOLVED, that the Mine Hill Township Board of Education does hereby determine that the election of school board members will occur at the general election in November , 2012.

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

14. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving the following appointment of **New Substitute Teachers for the 2011-2012** school year:

Kristina Knapp	\$80 per day, \$90 after 10 days
Patrick Vetter	\$75 per day, \$85 after 10 days
Meena Varghese	\$75 per day, \$85 after 10 days
Rebecca Morgan	\$80 per day, \$90 after 10 days

- b. Upon the recommendation of the Superintendent, consider **rescinding the approval of the resignation of Katine Slunt, Business Administrator**, effective December 31, 2011.
- e. Upon the recommendation of the Superintendent, consider approving the **termination of the contract between the Mine Hill Township Board of Education and the Educational Services Commission of Morris County** for Business Administrator services, effective December 31, 2011.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

15. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

16. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

- a. Consider approving the **Use of Facilities** for the following:

Organization	Purpose	Rooms Needed	Dates
W.A.L.L.	Baseball and Softball	Outside Fields and Gym* (*WALL will arrange gym usage with the Recreation Department and Canfield Kids. The Board office will be notified prior to any change)	March 1 through June 18, 2012 6:00-9:00 pm

Mine Hill Township First Aid Squad	King of the Hill Car Show Fundraiser	Gym and outside spaces	May 19, 2012 6:00 am- 5:00 pm
Girl Scout Troop 939	Movie Night Fundraiser	Gym	March 23, 2012 6:30-9:00 pm

17. Dover Report Bridget Mauro

18. MHEF Report Caryn Battaglia

19. Old Business

20. New Business

21. CLOSED SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

22. RETURN TO REGULAR SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board returns to the regular session meeting.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

24. Public Discussion

25. ADJOURNMENT

On the motion of _____ seconded by _____, the Board adjourns the meeting at _____ PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko