

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
JOINT/REGULAR MEETING
December 15, 2011

1. Opening Statement

The Joint / Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on December 15, 2011, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 13, 2011, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

| | | | |
|---------------------------|--|-----------------------------|--|
| Caryn Battaglia | | Denise Jiménez-Arias | |
| Jill Del Rio | | Bridget Mauro | |
| Patricia Hernandez | | Mary Jo Walilko | |
| Steve Hoh | | | |

4. Consider accepting the **Closed Session minutes** of the Conference/Action meeting held on December 1, 2011.

Motion_____Seconded_____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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5. Consider accepting the **minutes** of the Conference/Action Meeting held on December 1, 2011.

Motion_____Seconded_____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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6. Correspondence

- Letters of resignation from Katine Slunt and Linda Wilk

7. Superintendent's Report

- 8. Board Discussion/Reports
- 9. Presentations
- 10. Business Administrator's Report
- 11. Public Discussion

12. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **payment of bills from the General Operating Account**, in the amount of \$ _____.

Note: The bills list will be handed out at the time of the meeting.

- b. Consider approving the **Board Secretary and Treasurer's Report for October 2011 and November 2011**, pending approval of the Finance Committee.

Note: The reports will be handed out at the time of the meeting

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- c. Consider approving the **total district disbursements for the month(s) of October 2011 and November 2011**, which is attached and made part of this resolution by reference.

Note: The report will be handed out at the time of the meeting.

- d. Consider approving the **appropriation transfers for the month(s) of October 2011 and November 2011**, which is attached and made part of this resolution by reference.

Note: The report will be handed out at the time of the meeting.

- e. Consider approving the **First Reading** of the following policies and regulations: (Attachment 1)

- **6424 Emergency Contracts**
- **6472 Tuition Assistance**

- f. Consider approving the following **Workshop Travel Requests:**

| Participant | Activity | Date | Location | Cost of Activity | Mileage (at .31 per mile) | Total Cost |
|-----------------|--------------------------|------------------|----------------|------------------|---------------------------|------------|
| Gregory Hobough | CHOICE Meeting | January 9, 2012 | Trenton, NJ | N/A | 110 miles | \$34.10 |
| Gregory Hobough | Student Records Workshop | January 25, 2012 | Newark, NJ | 299.00 | 66 miles | \$319.46 |
| Susan Day | Guided Reading | January 27, 2012 | Parsippany, NJ | 225.00 | 13 miles | \$229.03 |

Motion_____Seconded_____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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13. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

- a. Consider approving the following **Request for Services:**

| Student ID | Service | Provider | Date | Cost |
|--------------------|-------------|----------------------|------|----------------------|
| 6492316072 | OT/PT Evals | ESC of Morris County | TBD | \$362.00 per service |
| Early Intervention | OT Eval | ESC of Morris County | TBD | \$362.00 |

b. Consider approving the **First Reading** of the following policies and regulations: (Attachment 2)

- **5519 Dating Violence at School**

c. Consider approving the **Special Education Tuition Contract for the 2011-2012 school year** between the Mine Hill Township Board of Education and the Wharton Borough Board of Education accepting the following tuition students:

| Student ID | Program | Dates | Tuition |
|------------|--|----------------------------|--|
| 1626618035 | Mine Hill Township's Behavioral Disability Program | 10/13/2011 through 6/30/11 | \$23,000 (including related services) prorated |
| 6645018252 | Mine Hill Township's Behavioral Disability Program | 11/7/2011 through 6/30/11 | \$23,000 (including related services) prorated |

Motion _____ Seconded _____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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14. OPERATIONS

Jill Del Rio, Mary Jo Walilko

a. Consider approving the **First Reading** of the following policies and regulations: (Attachment 3)

- **0168 Recording Board Minutes**
- **8505 School Nutrition**

b. Consider approving the **NJQSAC Statement of Assurance** for the 2011-2012 school year.

Motion _____ Seconded _____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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15. PERSONNEL

Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving the appointment of **Ruthann Quinn as Business Administrator**, at the rate of \$68.00 per hour, effective January 1, 2012, prorated, pending County approval.
- b. Upon the recommendation of the Superintendent, consider accepting the resignation of **Katine Slunt, Business Administrator**, effective December 31, 2011.
- c. Upon the recommendation of the Superintendent, consider accepting the resignation of **Linda Wilk, Lunchroom Aide**, effective December 15, 2011.
- d. Upon the recommendation of the Superintendent, consider approving the following appointment of **New Substitute Teachers for the 2010-2011 school year:**

| | |
|------------------|----------------------------------|
| Sam Morris | \$75 per day, \$85 after 10 days |
| Denise Blaine | \$75 per day, \$85 after 10 days |
| Marielena Kantar | \$75 per day, \$85 after 10 days |

e. Upon the recommendation of the Superintendent, consider approving the **First Reading** of the following policies and regulations: (Attachment 4)

- **9180 School Volunteers**

f. Upon the recommendation of the Superintendent, consider approving the following staff for **EpiPen and CPR Training** for the 2011-2012 school year:

EpiPen Training (administered by Noreen Vetter): Janice Conroy, Lu Olivo, Janet Leeds, Susan Day, Marisa Graney, Patricia Penberthy, Jennifer Ludwig, Kim Saul, Jessica LaForgia, Jill Ramacciotti, Lauren Snarski, Robby Suarez, Cindy Pyrzynski, Margaret Nunnermacker and Karen Condon

CPR Training: Diane Lansdell, Debra Hansen, Cindy Pyrzynski, Greg Hobaugh, Lansing Holman, Karen Condon, Karyl Meehan and Noreen Vetter

Motion_____Seconded_____

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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16. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

17. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

18. Dover Report Bridget Mauro

19. MHEF Report Caryn Battaglia

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

23. RETURN TO REGULAR SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board returns to the regular session meeting.

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
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24. Public Discussion

25. ADJOURNMENT

On the motion of _____ seconded by _____, the Board adjourns the meeting at ____PM.

| Roll Call Vote | Caryn Battaglia | Jill Del Rio | Patricia Hernandez | Steve Hoh | Denise Jiménez-Arias | Bridget Mauro | Mary Jo Walilko |
|-----------------------|------------------------|---------------------|---------------------------|------------------|-----------------------------|----------------------|------------------------|
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