

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
REGULAR MEETING
July 18, 2011

1. Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on July 18, 2011, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 13, 2011, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

Caryn Battaglia		Denise Jiménez-Arias	
Jill Del Rio		Bridget Mauro	
Patricia Hernandez		Mary Jo Walilko	
Steve Hoh			

4. Consider accepting the **Closed Session minutes** of the Conference/Action meeting held on June 27, 2011.

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

5. Consider accepting the **minutes** of the Conference/Action Meeting held on June 27, 2011.

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

6. Correspondence

- Letter from the First Aid Squad regarding the King of the Hill Car Show
- Letter from Steve Welsh to Jennifer Good regarding the Safe Routes to School Grant
- Letter from Anthony Bucco regarding the increase in State Aid

- 7. Superintendent's Report
- 8. Board Discussion/Reports
- 9. Presentations
- 10. Business Administrator's Report
- 11. Public Discussion

12. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **payment of bills from the General Operating Account**, in the amount of \$ _____.

Note: The bills list will be distributed at the time of the meeting.

- b. Consider approving the following **Vendors for the 2011-2012 School Year:**

Insurances	Vendor	Estimated Amount
Dental Insurance	Dentemax	35,000.00
Health Insurance	Horizon BC/BS	341,000.00
Liability Insurance	SAIF- Brown and Brown	7,650.00
Bond Insurance	NJSBIG- Brown and Brown	1,000.00
Property Insurance	SAIF- Brown and Brown	18,322.00
Workman's Compensation	Morris Essex Insurance Pool	16,170.50
Student Insurance	T.C. Groseclose	N/A

- c. Consider approving the following **workshop travel requests:**

Participant	Activity	Date	Location	Cost of Activity	Mileage (at .31 per mile)	Total Cost
Katine Slunt	School Nutrition Workshop	8/30/11	Parsippany, NJ	N/A	31.55	\$9.78
Debra Hanely	School Nutrition Workshop	8/30/11	Parsippany, NJ	N/A	31.55	\$9.78
Greg Hobaugh	School Nutrition Workshop	8/30/11	Parsippany, NJ	N/A	31.55	\$9.78
Greg Hobaugh	Choice Workshop	8/1/11	Trenton, NJ	N/A	126.24	\$39.13

Lauren Snarski	NJPSA Anti-Bullying Bill of Rights Training	6/30/11	West Orange, NJ	50.00	N/A (carpooled)	N/A
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Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

13. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

- a. Consider approving the **First Reading** of the following Policies and Regulations: (Attachment 1)
 - **2440 Summer Session**
 - **2461 Special Education/Receiving Schools**
 - **5350 Pupil Suicide Prevention**
 - **5512 Harassment, Intimidation and Bullying**
 - **5600 Pupil Discipline/Code of Conduct**

- b. Consider approving the **Interlocal Services Agreement for No Child Left Behind Grant Director** with the Wharton Borough Board of Education for the period of July 1, 2011 through June 30, 2012, that is attached and made part of this resolution by reference. (Attachment 2)

Explanation: This position is funded by the 2011-2012 NCLB Grant

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

14. OPERATIONS

Jill Del Rio, Mary Jo Walilko

- a. Consider approving the **2011-2012 Interlocal Services Agreement for Child Study Team Services** with the Morris Hills Regional School District, which is attached and made part of this resolution by reference. (Attachment 3)

- b. Consider approving the **2011-2012 Interlocal Agreement for Superintendent Services** with the Wharton Borough Board of Education, which is attached and made part of this resolution by reference. (Attachment 4)

- c. Consider approving the **First Reading** of the following Policies and Regulations: (Attachment 5)
 - **0144 Board Member Orientation and Training**
 - **8461 Reporting Violence, Vandalism, Harassment, Intimidation, Bullying Alcohol and Other Drug Abuse**

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

15. PERSONNEL

Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving **Lisa Ayers as the Summer Session Aide**, at the rate of \$10.92 per hour, from July 5, 2011 to July 29, 2011, 2 hours per day, effective July 5, 2011, prorated.

- b. Upon the recommendation of the Superintendent, consider **rescinding the appointment of Rachel Steftennagel** as a part time K5 teacher.
- c. Upon the recommendation of the Superintendent, consider approving the appointment of **Anne Paris as a part time K5 teacher**, with the salary of \$28,879 (BA +30 Step 6), no benefits, effective July 1, 2011.
- d. Upon the recommendation of the Superintendent, consider approving the appointment of **Kim Saul as the After School Enrichment Coordinator** for the 2001-2012 school year, for a stipend of \$2,000.
- e. Upon the recommendation of the Superintendent, consider approving the **increase in salary for Zorina Carter-Munson**, from \$11.81 per hour to \$13.50 per hour, due to the increase in responsibilities associated with the Child Study Team office.
- f. Upon the recommendation of the Superintendent, consider approving the **insurance waiver payment** of \$2,500.00 to Debra Hanley.
- h. Upon the recommendation of the Superintendent, consider approving the **accumulated sick and personal time payout for Susan Kenlon**, of \$10,110.00, to be paid in two installments.
- i. Upon the recommendation of the Superintendent, consider approving the appointment of **Kathy Hoopes as a part time evening custodian**, at the rate of \$12.00 per hour, 25 hours per week, no benefits, effective September 1, 2011.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

16. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

17. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

18. Dover Report Bridget Mauro

19. MHEF Report Caryn Battaglia

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

23. RETURN TO REGULAR SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board returns to the regular session meeting.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

24. Public Discussion

25. ADJOURNMENT

On the motion of _____ seconded by _____, the Board adjourns the meeting at _____ PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko