

MINE HILL TOWNSHIP BOARD OF EDUCATION
AGENDA
REGULAR MEETING
November 29, 2010

1. Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on November 29, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 5, 2010, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

Caryn Battaglia		Denise Jiménez-Arias	
Jill Del Rio		Bridget Mauro	
Patricia Hernandez		Mary Jo Walilko	
Steve Hoh			

4. Consider accepting the **Closed Session minutes** of the Conference/Action meeting held on November 8, 2010.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

5. Consider accepting the **minutes** of the Conference/Action Meeting held on November 8, 2010.

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

6. Correspondence

- Letter from Mrs. Saul requesting maternity leave

7. Superintendent's Report

8. Board Discussion/Reports

- Census as of November 15, 2010
- October Discipline Report
- 2011-2012 Projected Choice Enrollment (does not include Cycle 2)

9. Presentations

10. Business Administrator's Report

11. Public Discussion

12. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **check and wire transfers from November 9, 2010 to November 29, 2010, in the amount of \$140,144.99.**
(Attachment 1)
- b. Consider approving the **Board Secretary and Treasurer's Report** for September 2010 and October 2010, pending approval of the Finance Committee.

Note: The reports will be handed out at the time of the meeting.

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- c. Consider approving the **requested budget tranfers** as per the attached list in the amount of \$ _____, pending the approval of the Finance Committee.

Note: The list will be handed out at the time of the meeting.

- d. Consider approving the following **workshop travel requests:**

Name of Participant	Activity	Date	Location	Cost	Mileage (.31 per mile)	Total Cost to District
Gregory Hobaugh	MCAEMSA	12/8/10	Madison, NJ	N/A	N/A	N/A
Gina Naclerio	Bullying Workshop	12/14/10	Monroe Twp, NJ	\$147.00	106 miles plus tolls	\$181.66
Debra Hanley	Pension Workshop	12/3/10	Neptune, NJ	\$99.00	142.40 miles	\$143.14
Susan Day	Guided Reading seminar	1/12/11	Piscataway, NJ	\$199.00	67.94 miles	\$220.06
Gina Naclerio	Collaborative Problem Solving	12/8/10	Morris Plains, NJ	N/A	18 miles	\$5.58

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

13. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

- a. Consider approving the **Occupational Therapy Evaluation** for student #6170144787, provided by the Educational Services Commission at a date to be determined, at the cost of \$355.00.

- b. Consider approving the **Physical Therapy Evaluation** for student #3601487446, provided by the Educational Services Commission at a date to be determined, at the cost of \$355.00.

Motion_____Seconded_____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

14. OPERATIONS Jill Del Rio, Mary Jo Walilko

- None

15. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving **Marisa Graney as a paraprofessional in grade one**, at the rate of \$10.71 per hour, 30 hours and 55 minutes per week, no benefits, effective December 6, 2010, prorated. (Attachment 2)
- b. Upon the recommendation of the Superintendent, consider **rescinding the appointment of Alejandra Sarmiento** as a paraprofessional in grade one.
- c. Upon the recommendation of the Superintendent, consider approving the following appointment of **new Substitute Teachers for the 2010-2011 school year:**

Chitrali Chaudhuri	\$80 per day, \$90 after 10 days
Stephanie Sisak	\$80 per day, \$90 after 10 days
Thomas Hanslowe	\$80 per day, \$90 after 10 days

d. Upon the recommendation of the Superintendent, consider approving the **appointment of Angelina Catalan as a lunchroom aide**, at the rate of \$10.71, 7.5 hours per week, no benefits, effective November 30, 2010, prorated. (Attachment 3)

e. Upon the recommendation of the Superintendent, consider approving a **leave for Kim Saul as follows:**

January 4, 2011 through March 1, 2011 unpaid leave (with benefits) pursuant to the Federal Family Leave Act

March 2, 2011 through March 29, 2011 unpaid leave (with benefits) pursuant to the Federal Family Leave Act and the NJ Federal Leave Act

March 30, 2011 through May 1, 2011 unpaid leave (with benefits) pursuant to the NJ Family Leave Act

f. Upon the recommendation of the Superintendent, consider **approving the leave of absence without pay for Paula Ferrari**, part time custodian, effective November 4, 2010 and ending on a date to be determined.

g. Upon the recommendation of the Superintendent, consider approving the following **Designated Staff to Administer Epinephrine** for the 2010-2011 school year:

- Susan Day
- Melissa Kenny
- Janet Leeds
- Margaret Nunnermacker
- Theresa Steele
- Jane Wohn

Motion _____ Seconded _____

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

16. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

- None

17. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

- None

18. Dover Report Bridget Mauro

19. MHEF Report Caryn Battaglia

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*

- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) *pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege*
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

Note: This closed session will include items in categories _____. It may be adjourned while business is conducted in public then reconvened after public business has been completed.

23. RETURN TO REGULAR SESSION

On the motion of _____ seconded by _____ at _____ PM, the Board returns to the regular session meeting.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

24. Public Discussion

25. ADJOURNMENT

On the motion of _____ seconded by _____, the Board adjourns the meeting at _____ PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko