

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**CONFERENCE/ACTION MEETING**  
**November 8, 2010**

1. Opening Statement:

The Conference/Action Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on November 8, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 5, 2010, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

<b>Caryn Battaglia</b>		<b>Denise Jiménez-Arias</b>	
<b>Jill Del Rio</b>		<b>Bridget Mauro</b>	
<b>Patricia Hernandez</b>		<b>Mary Jo Walilko</b>	
<b>Steve Hoh</b>			

4. Consider accepting the **closed session minutes of the Regular monthly meeting** held on October 18, 2010.

Motion\_\_\_\_\_Seconded\_\_\_\_\_

<b>Roll Call Vote</b>	<b>Caryn Battaglia</b>	<b>Jill Del Rio</b>	<b>Patricia Hernandez</b>	<b>Steve Hoh</b>	<b>Denise Jiménez-Arias</b>	<b>Bridget Mauro</b>	<b>Mary Jo Walilko</b>

5. Consider accepting the **minutes of the Regular monthly meeting** held on October 18, 2010.

Motion\_\_\_\_\_Seconded\_\_\_\_\_

<b>Roll Call Vote</b>	<b>Caryn Battaglia</b>	<b>Jill Del Rio</b>	<b>Patricia Hernandez</b>	<b>Steve Hoh</b>	<b>Denise Jiménez-Arias</b>	<b>Bridget Mauro</b>	<b>Mary Jo Walilko</b>

6. Correspondence

- Achieve3000 KidBiz letter that went out to parents
- Correspondence to Congressman Frelinghuysen and Assemblyman Bucco regarding funding for the mine shaft remediation

- Letter from Katine Slunt sent to facilities users regarding Bio Hazard regulations

7. Superintendent’s Report

8. Board Discussion/Reports

9. Presentations

- NJASK Presentation by Gregory Hobaugh

10. Business Administrator’s Report

11. Public Discussion

12. FINANCE

Steve Hoh, Patricia Hernandez

a. Consider approving the **workshop travel requests** for the following:

Name of Attendee	Workshop	Date(s)	Cost	Mileage	Total Cost
Gregory Hobaugh	CHOICE	Nov 8, 2010	N/A	162 miles at .31 per mile	\$50.22
Gina Naclerio	I &RS	Nov 16, 2010	N/A	39.91 miles at .31 per mile	\$12.37

b. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 1)

- **0713 Duties of Public School Accountant**
- **6112 Reimbursement of Federal and Other Grant Expenditures**
- **6830 Audit and Comprehensive Annual Financial Report**

c. Consider approving the **check and wire transfers for the first part of the month of November in the amount of \$162,741.29.** (Attachment 2)

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

13. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

- a. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 3)
- **2431.3 Practice and Pre-Season Heat-Acclimation for Interscholastic Athletics**
  - **2431.4 Concussion Testing and Return-to-Play**
  - **5516 Use of Electronic Communication and Recording Devices (ECRD)**

14. OPERATIONS Jill Del Rio, Mary Jo Walilko

- a. Consider approving the **Second Reading** of the following policies and regulations: (Attachment 4)
- **0146 Board Member Authority**
  - **0171 Duties of Board President and Vice President**
  - **3144 Certification of Tenure Charges (policy and regulation)**
  - **4159 Support Staff Member/School District Reporting Responsibilities**
  - **8310 Public Records (policy and regulation)**
- b. Consider approving the **2010-2011 Comprehensive Maintenance Plan and the M1 form** that is attached and made part of this resolution by reference.

**Note:** The paperwork will be handed out at the time of the meeting.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

15. PERSONNEL

Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986.

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider the **appointment of Lyndsee Olivo, maternity leave replacement in grade three**, BA Step 1, no benefits, effective December 20, 2010 (or earlier if needed) prorated. (Attachment 5)
  
- b. Upon the recommendation of the Superintendent, consider approving the **appointment of Alejandra Sarmiento, aide in grade one**, at the rate of \$10.71 per hour, 30 hours 55 minutes per week, no benefits, effective December 6, 2010, prorated. (Attachment 6)
  
- c. Upon the recommendation of the Superintendent, consider approving the **appointment of Carol Manger, breakfast aide**, at the rate of \$17.34 per hour, 2.5 hours per week, no benefits, effective September 2, 2010, prorated.

Motion\_\_\_\_\_Seconded\_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

16. COMMUNITY AND PUBLIC RELATIONS

Caryn Battaglia, Denise Jiménez-Arias

17. BUILDINGS AND GROUNDS

Bridget Mauro, Caryn Battaglia

- a. Consider **awarding the following construction contract** for the window repairs at Canfield Avenue School based on the low quotation and the architect's recommendation:

**Oradell Construction Company, Inc.**  
**37 Woodland Road**  
**Roseland NJ 07068                      Base Bid: \$9,860.00**

- b. Consider approving the **Use of Facilities for the Mine Hill Township Recreation Department sponsored Soup Sampler**, Friday, December 3, 2010, from 3:30 to 9:30, in accordance with all Board of Education and federal policies and regulations.

Motion\_\_\_\_\_Seconded\_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

18. Dover Report                      Bridget Mauro

19. MHEF Report                      Jill Del Rio

20. Old Business

21. New Business

22. CLOSED SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) a matter rendered confidential by federal or state law
- 2) a matter in which release of information would impair the right to receive government funds
- 3) material the disclosure of which constitutes an unwarranted invasion of individual privacy
- 4) a collective bargaining agreement and/or negotiations related to it
- 5) a matter involving the purchase, lease, or acquisition of real property with public funds
- 6) protection of public safety and property and/or investigations of possible violations or violations of law
- 7) pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege
- 8) specific prospective or current employees unless all who could be adversely affected request an open session
- 9) deliberation after a public hearing that could result in a civil penalty or other loss;

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in categories \_\_\_\_\_. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

**23. RETURN TO REGULAR SESSION**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board returns to the regular session meeting.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

**24. Public Discussion**

**25. ADJOURNMENT**

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board adjourns the meeting at \_\_\_\_\_ PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

