

MINE HILL TOWNSHIP BOARD OF EDUCATION
MINUTES
REGULAR MEETING
November 29, 2010

Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education was called to order at 7:30 PM on November 29, 2010, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 5, 2010, in compliance with the Open Public Meetings Act.

Mary Jo Walilko led the Pledge of Allegiance.

Present:

Jill Del Rio, Patricia Hernandez, Steve Hoh, Denise Jiménez-Arias, Bridget Mauro and Mary Jo Walilko

Absent:

Caryn Battaglia

Others Present:

Julia Coyne, Nancy Gulley, Lyn Rand, Laura Rizzo and Ernest Palestis

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board accepted the **Closed Session minutes** of the Conference/Action meeting held on November 8, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board accepted the **minutes** of the Conference/Action Meeting held on November 8, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Correspondence

- Mary Jo Walilko read a letter from Mrs. Saul requesting maternity leave.
- Mary Jo Walilko read a letter from Mrs. Kenlon regarding her retirement.

Superintendent's Report

- Dr. Palestis welcomed everyone to the meeting.

- Dr. Palestis remarked that the minor computer repair arrangement has been working well. To date, as reported by Greg Hobaugh, all the computers are up and running.
- Dr. Palestis informed the Board of Education that a small crew from Oradell Construction was here to start the all-purpose room's window project.
- Dr. Palestis indicated that he had a meeting with SSP Architectural Group regarding a previous grant acquired for the HVAC project. SSP is in the process of reworking the project to ensure the grant funds are used most efficiently.
- Dr. Palestis read an article regarding the Morris County School of Technology. The article stated the application deadline is December 3, 2010.
- Dr. Palestis reminded the Board to consider opening a future Board of Education meeting to the public to discuss school uniforms. Dr. Palestis encouraged public input on the matter and the Board was in full support.

Board Discussion/Reports

- Census as of November 15, 2010 was reviewed. Katine Slunt will follow up and changes will be made to reflect accurate data for the homeschooling students and the students attending the Morris County School of Technology.
- The October Discipline Report was reviewed and there was no discussion.
- The 2011-2012 Projected Choice Enrollment (does not include Cycle 2) was reviewed and there was no discussion.

Presentations

- None

Business Administrator's Report

- Katine Slunt explained to the Board the change necessary to the wording of the Finance motion containing the Business Administrator and Treasurer's report.
- Mrs. Slunt presented the financial reports to the Board. (see attached)
- Katine Slunt indicated that the Finance Committee was updated about upcoming budget constraints and the Mine Hill Educational Foundation's incapability to fund summer school, field trips and other programs as previously projected.
- Katine Slunt reported that the audit is complete and the CAFR will be presented at the January 24, 2011 Board of Education meeting.
- Steve Hoh inquired about the open ended items. Mrs. Slunt will follow up.

Public Discussion

- Nancy Gulley presented to the Board the program from the Dover Middle School Honor Roll Breakfast with the names of former Canfield Avenue School students highlighted.

FINANCE

Steve Hoh, Patricia Hernandez

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the **check and wire transfers from November 9, 2010 to November 29, 2010, in the amount of \$140,144.99.** (Attachment 1)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board accepted the **change in wording of the motion containing the Board Secretary and Treasurer's reports**, to read "Consider approving the Board Secretary and Treasurer's Report ..." from the previous wording of "Consider approving the Board Secretary Report and Statements of Cash Position and Reconciliation..."

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the **Board Secretary and Treasurer's Report** for September 2010 and October 2010, pending approval of the Finance Committee.

Note: The reports were handed out at the time of the meeting.

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11©3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11©4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the **requested budget tranfers** as per the attached list in the amount of \$34,700.00, pending the approval of the Finance Committee.

Note: The list was handed out at the time of the meeting.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the following **workshop travel requests**:

Name of Participant	Activity	Date	Location	Cost	Mileage (.31 per mile)	Total Cost to District
Gregory Hobaugh	MCAEMSA	12/8/10	Madison, NJ	N/A	N/A	N/A
Gina Naclerio	Bullying Workshop	12/14/10	Monroe Twp, NJ	\$147.00	106 miles plus tolls	\$181.66
Debra Hanley	Pension Workshop	12/3/10	Neptune, NJ	\$99.00	142.40 miles	\$143.14
Susan Day	Guided Reading seminar	1/12/11	Piscataway, NJ	\$199.00	67.94 miles	\$220.06
Gina Naclerio	Collaborative Problem Solving	12/8/10	Morris Plains, NJ	N/A	18 miles	\$5.58

Roll Call Vote-All Present Voting Yes-Motion Carried

CURRICULUM AND STUDENT ACTIVITIES

Denise Jiménez-Arias, Jill Del Rio

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the **Occupational Therapy Evaluation** for student #6170144787, provided by the Educational Services Commission at a date to be determined, at the cost of \$355.00.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, the Board approved the **Physical Therapy Evaluation** for student #3601487446, provided by the Educational Services Commission at a date to be determined, at the cost of \$355.00.

Roll Call Vote-All Present Voting Yes-Motion Carried

OPERATIONS Jill Del Rio, Mary Jo Walilko

- None

PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et.seq., N.J.S.A. 18A:39-17 et. seq., or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved **Marisa Graney as a paraprofessional in grade one**, at the rate of \$10.71 per hour, 30 hours and 55 minutes per week, no benefits, effective December 6, 2010, prorated. (Attachment 2)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board **rescinded the appointment of Alejandra Sarmiento** as a paraprofessional in grade one.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved the following appointment of **new Substitute Teachers for the 2010-2011 school year:**

Chitralli Chaudhuri	\$80 per day, \$90 after 10 days
Stephanie Sisak	\$80 per day, \$90 after 10 days
Thomas Hanslowe	\$80 per day, \$90 after 10 days

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved the **appointment of Angelina Catalan as a lunchroom aide**, at the rate of \$10.71, 7.5 hours per week, no benefits, effective November 30, 2010, prorated. (Attachment 3)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved a **leave for Kim Saul as follows:**

January 4, 2011 through March 1, 2011 unpaid leave (with benefits)
pursuant to the Federal Family Leave Act

March 2, 2011 through March 29, 2011 unpaid leave (with benefits)
pursuant to the Federal Family Leave Act and the NJ Federal Leave Act

March 30, 2011 through May 1, 2011 unpaid leave (with benefits)
pursuant to the NJ Family Leave Act

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board **approved the leave of absence without pay for Paula Ferrari**, part time custodian, effective November 4, 2010 and ending on a date to be determined.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved the following **Designated Staff to Administer Epinephrine** for the 2010-2011 school year:

- Susan Day
- Melissa Kenny
- Janet Leeds
- Margaret Nunnermacker
- Theresa Steele
- Jane Wohn

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved, with regret, the **resignation due to retirement of Susan Kenlon**, teacher in grade 6, effective June 30, 2011.

Roll Call Vote-All Present Voting Yes-Motion Carried

COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

- None

BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

- Bridget Mauro indicated that the window project in the all-purpose room is underway. The Mine Hill Educational Foundation is looking into curtains to purchase for the windows.
- Mrs. Mauro reported as the project stands now, at least one pane of glass will need to be replaced and there will be quotes on a film coating for the windows.
- Mrs. Mauro also indicated that the Buildings and Grounds committee along with Dr. Palestis, Tim Collins and SSP Architectural Group investigated the ventilation system in the all-purpose room and it was determined that some updating needed to be done.

Dover Report

Bridget Mauro

- Bridget Mauro indicated that the Dover Board of Education is in the process of applying for North Dover to receive recognition as a Blue Ribbon School.
- Mrs. Mauro further indicated that Dover still has concerns with the new Choice legislation and lack of funding to substantiate the changes.
- Mrs. Mauro reported that the Dover Board of Education is planning to accept the invitation to attend a Mine Hill Township Board of Education meeting. Mary Jo Walilko asked Bridget Mauro to follow up with the president of the Dover Board of Education as to several possible dates their Board has availability.

MHEF Report Caryn Battaglia

- Mary Jo Walilko indicated that the Mine Hill Educational Foundation's Board will be present at the January 10, 2011 Board of Education meeting.

Old Business

- Bridget Mauro inquired about the breakdowns of the NJASK standardized test scoring that was requested during the principal's presentation on November 8, 2011. Dr. Palestis will follow up with Greg Hobaugh.

New Business

- None

CLOSED SESSION

- None

Public Discussion

- None

ADJOURNMENT

On the motion of Mary Jo Walilko and seconded by Steve Hoh, the Board adjourned the meeting at 8:00PM.

Roll Call Vote-All Present Voting Yes-Motion Carried