

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**MINUTES**  
**JOINT CONFERENCE/REGULAR MEETING**  
**December 16, 2010**

Opening Statement

The Joint Conference/Regular Meeting of the Mine Hill Township Board of Education was called to order at 7:00 PM on December 16, 2010, by Mine Hill Township Vice President Steve Hoh and Wharton Board of Education President Mark Towne in the Technology Library Center, MacKinnon Middle School, Wharton, New Jersey. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 5, 2010, in compliance with the Open Public Meetings Act.

Marc Towne of the Wharton Board of Education led the Pledge of Allegiance.

**Present:**

Jill Del Rio, Patricia Hernandez, Steve Hoh, Denise Jiménez-Arias and Bridget Mauro

**Absent:**

Caryn Battaglia and Mary Jo Walilko

**Others Present:**

Julia Coyne, Marie Giantomasi, Idelle Kursman, Pam Hinman, Katine Slunt and Ernest Palestis

Since it was a combined meeting with the Wharton Borough Board of Education also in attendance was Anthony Astrologo, James Gottshall, Stuart Goulden, Socorro Sampson, Marc Towne and Theresa Yeager. William Rogers was absent.

Correspondence

- A card from Girl Scout Troop 929 thanking the Board of Education for the use of the gym for their Halloween Dance was read by Steve Hoh.

Superintendent's Report

- Dr. Palestis welcomed everyone to the meeting. He commended the Mine Hill Township and Wharton Boards of Education for their continued success with their pioneering work regarding shared services.
- Dr. Palestis introduced Marie Giantomasi, Director of Special Services and Child Study Team. Under the shared services arrangement, Dr. Palestis reported that both districts have been making strides in their Special Education departments.
- Dr. Palestis presented his Shared Services report (attached.) He stressed it was important to note that Mine Hill and Wharton are the leading districts in shared services. Both districts should be commended on their cost

saving efforts. Dr. Palestis indicated the importance of disseminating this important information.

#### Board Discussion/Reports

- The November Discipline Report was presented and there was no discussion.

#### Presentations

- There were no presentations.

#### Business Administrator's Report

- Katine Slunt presented her update to the Board (attached.)
- Mrs. Slunt indicated that the winter break maintenance items have been scheduled. They include redoing the all-purpose room floor, addressing the floors in the hallway and various painting touch-ups.
- Mrs. Slunt presented the Board with estimated costs for the 2010-2011 school year field trips.
- Mrs. Slunt reported that the changes have been made to the monthly census, proposals will be going out for the new phone system and Verizon has finally given their quotes for local and long distance service.

#### Public Discussion

- There was no Public discussion.

Motion by Steve Hoh and seconded by Bridget Mauro, the Board accepted the **minutes** of the Conference/Action meeting held on November 29, 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

#### CURRICULUM AND STUDENT ACTIVITIES

Denise Jiménez-Arias, Jill Del Rio

- There were no Curriculum and Student Activities motions.

#### PERSONNEL

Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant's attestations that

they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved **Dorothy Quinn for contracted services for technology installation**, at the rate of \$32.01 per hour, not to exceed \$2,000.00, effective January 1, 2011. This is funded through Title I.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the following appointment of **new Substitute Teachers for the 2010-2011 school year:**

Traci Sutton	\$75 per day, \$85 after 10 days
Robby Suarez	\$75 per day, \$85 after 10 days

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **salary revision** for the following:

Staff Member	Original Guide	Original Salary	Revised Guide	Revised Salary
Naclerio, Gina	MA+6 (12)	\$61,457.60	MA+12 (12)	\$61,855.20

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **payment to Diane Lansdell in the amount of \$176.00**, for the K5 evaluation performed in the summer of 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **payment to**

**Melissa Kenny in the amount of \$137.89**, for the K5 evaluation performed in the summer of 2010.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **placement of Fairleigh Dickinson's QUEST Teacher Preparation Program student Nicole Carrero** in Danielle Wilson's grade two classroom, between January 14, 2011 and January 21, 2011.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, upon the recommendation of the Superintendent, the Board approved the **placement of Fairleigh Dickinson's QUEST Teacher Preparation Program student Jennifer Miseo** in Lindsay Fox's grade one classroom, between January 3, 2011 and January 14, 2011.

Roll Call Vote-All Present Voting Yes-Motion Carried

OPERATIONS Jill Del Rio, Mary Jo Walilko

- There were no Operations motions.

FINANCE Steve Hoh, Patricia Hernandez

Motion by Steve Hoh and seconded by Patricia Hernandez, the Board approved the **payment of bills from the General Operating Account**, in the amount of \$299,507.83 (Attachment 1)

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, the Board approved the **Board Secretary and Treasurer's Report** for November 2010, pending approval of the Finance Committee.

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, the Board approved the **requested budget transfers** as per the attached list in the amount of \$206,762.00, pending the approval of the Finance Committee.

Roll Call Vote-All Present Voting Yes-Motion Carried

Motion by Steve Hoh and seconded by Patricia Hernandez, the Board approved the following **workshop travel requests**:

Name of Participant	Activity	Date	Location	Cost	Mileage (.31 per mile)	Total Cost to District
Danielle Wilson	Guided Reading Workshop	January 12, 2011	Piscataway, NJ	\$199.00	20.70 miles (\$6.41)	\$205.41
Amanda Riley	Guided Reading Workshop	January 12, 2011	Piscataway, NJ	\$199.00	20.70 miles (\$6.41)	\$205.41
Lindsay Fox	Classroom Management Workshop	January 6, 2011	Piscataway, NJ	\$120.00	68.4 miles (\$21.20)	\$141.20

Roll Call Vote-All Present Voting Yes-Motion Carried

COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

- There were no Community and Public Relations motions.

BUILDINGS AND GROUNDS

Bridget Mauro, Caryn Battaglia

Motion by Steve Hoh and seconded by Bridget Mauro, the Board approved the **request for use of facilities for the Wharton Area Little League (W.A.L.L.)**, March 2011 through September 2011, using the field and the gym, 6:00 pm to 8:00 pm. W.A.L.L. will be responsible to resolve any conflicts in scheduling with the Mine Hill Township Recreation Department.

Roll Call Vote-All Present Voting Yes-Motion Carried

Old Business

- There were no Old Business items.

New Business

- There were no New Business items.

CLOSED SESSION

- There were no Closed Session items.

Public Discussion

- There was no Public Discussion.

ADJOURNMENT

On the motion of Steve Hoh and seconded by Bridget Mauro, the Board adjourned the meeting at 7:46 PM.

Roll Call Vote-All Present Voting Yes-Motion Carried