

**MINE HILL TOWNSHIP BOARD OF EDUCATION**  
**AGENDA**  
**REGULAR MEETING**  
**January 24, 2011**

1. Opening Statement

The Regular Meeting of the Mine Hill Township Board of Education will be called to order at 7:30 PM on January 24, 2011, by Board President Mary Jo Walilko. Adequate notice of the date and time for this meeting was advertised in the Daily Record on May 5, 2010, in compliance with the Open Public Meetings Act.

2. Pledge of Allegiance

3. Roll Call

<b>Caryn Battaglia</b>		<b>Denise Jiménez-Arias</b>	
<b>Jill Del Rio</b>		<b>Bridget Mauro</b>	
<b>Patricia Hernandez</b>		<b>Mary Jo Walilko</b>	
<b>Steve Hoh</b>			

4. Consider accepting the **minutes** of the Conference/Action meeting held on January 10, 2011.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

<b>Roll Call Vote</b>	<b>Caryn Battaglia</b>	<b>Jill Del Rio</b>	<b>Patricia Hernandez</b>	<b>Steve Hoh</b>	<b>Denise Jiménez-Arias</b>	<b>Bridget Mauro</b>	<b>Mary Jo Walilko</b>

5. Correspondence

6. Superintendent's Report

7. Board Discussion/Reports

- Census as of January 15, 2011

8. Presentations

- VM Associates-Comprehensive Accounting Financial Reports
- NJSBA Recognition

9. Business Administrator's Report

- 2011-2012 Budget Goals

10. Public Discussion

11. FINANCE Steve Hoh, Patricia Hernandez

- a. Consider approving the **payment of bills from the General Operating Account**, in the amount of \$ \_\_\_\_\_.

**Note:** The bills list will be provided at the time of the meeting.

- b. Consider approving the **Board Secretary and Treasurer's Report** for December 2010, pending approval of the Finance Committee.

**Note:** The reports will be provided at the time of the meeting.

WHEREAS, in compliance with N.J.A.C. 6A:23-2.11(c)3, the secretary has certified that, as of the date of the report, no budgetary line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a), now, therefore, be it

RESOLVED, the Board of Education accepts the above referenced reports and certifications subject to reconciliation of the secretary's report with the statements of cash position and reconciliation report when received, and orders that it be attached to and made part of the record of this meeting, and be it

FURTHER RESOLVED, in compliance with N.J.A.C. 6A:23-2.11(c)4, the board of Education certifies that, after review of the board secretary's and statements of cash position and reconciliation monthly financial reports (appropriation section) and upon consultation with the appropriate district officials, to the best of its knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and that sufficient funds are available to meet the district's financial obligations for the remainder of the year.

- c. Consider approving the **total district disbursements for the month(s) of December 2010**, which is attached and made part of this resolution by reference.

**Note:** The report will be provided at the time of the meeting.

- d. Consider approving the **appropriations for the month(s) of December, 2010**, which is attached and made part of this resolution by reference.

**Note:** The report will be distributed at the time of the meeting.

- e. Consider approving the following **workshop travel requests:**

Name of Participant	Activity	Date	Location	Cost	Mileage (.31 per mile)	Total Cost to District
Kay Kim	NJNG Poster Contest meeting	January 26, 2011	Holmdel, NJ	n/a	116 miles	\$35.96
Gina Naclerio	Behavioral Health Workshop	February 9, 2011	Morris Plains, NJ	n/a	18 miles	\$5.58
Gina Naclerio	How to Deal with Difficult People Seminar	January 28, 2011	North Plainfield, NJ	n/a	68 miles	\$21.08

- f. Consider approving the acceptance of the **Special Education Medicaid Initiative (SEMI) funding** in the amount of \$3,485.03.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

12. CURRICULUM AND STUDENT ACTIVITIES Denise Jiménez-Arias, Jill Del Rio

- a. Consider approving the **First Reading of the following Policies and Regulations:** (Attachment 1)
- 2260 Affirmative Action Program for School and Classroom Practices
  - 2415.01 Academic Standards, Academic Assessments and Accountability
  - 2415.04 Title I District-Wide Parental Involvement
  - 2423 Bilingual and ESL Education (policy and regulation)
- b. Consider approving pursuant to the Board of Education Policy 5119, the **following two (2) students to attend Roxbury High School** as Board of

Education paid tuition students, September 2011 through June 2015, as per the results of the Roxbury Lottery to be held this evening:

Name of Student	Lottery Position	Result
	1 <sup>st</sup>	
	2 <sup>nd</sup>	

- c. Consider approving the following students to be placed on the **Waiting List** to attend Roxbury High School as Board of Education paid tuition students should the above named students not attend, as per the results of the Roxbury Lottery to be held this evening:

Name of Student	Lottery Position	Result
	3 <sup>rd</sup>	
	4 <sup>th</sup>	
	5 <sup>th</sup>	
	6 <sup>th</sup>	

- d. Consider approving the following **request for services** for the following student(s):

Student ID	Service	Provider	Date(s)	Cost
3601487446	PT	ESC	Beginning Jan 25, 2011 through June 2011 (30 minutes per week)	\$48.00 per 30 minutes

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

13. OPERATIONS

Jill Del Rio, Mary Jo Walilko

- a. Consider approving the **First Reading** of the following Policies and Regulations: (Attachment 2)
- 8420 Emergency and Crisis Situations (policy)
  - 8420 Emergency and Non-Fire Evacuation Plan (regulation)
  - 8420.2 Bomb Threat
  - 8420.7 Lockdown Procedures

- 8420.10 Active Shooter
- 8740 Bonding

b. Consider approving the following resolution in honor of **School Board Recognition Month:**

WHEREAS, the New Jersey School Boards Association and the National School Boards Association have declared January 2011 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, the Mine Hill Township Board of Education is one of more than 588 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Mine Hill Township Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, the Mine Hill Township Board of Education embraces the goal of high-quality education of 1.37 million children in Pre-Kindergarten through grade 12; and

WHEREAS, New Jersey's 4,800 local board members, who receive no remuneration for their services, act as advocates for the public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, school boards strive to provide the resources necessary to meet the needs of all students including those with special needs; and

WHEREAS, boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, The efforts of local boards of education, in partnership with stakeholders ranging from parents to teachers to state education officials, have fostered a public school system that has contributed to New Jersey's status as a leader in academic benchmarks, such as elementary and middle school scores on the National Assessment of Educational Progress, and college preparation through Advanced Placement offerings; Now, therefore, be it

RESOLVED, that the Mine Hill Township Board of Education, does hereby recognize the services of the local school board members throughout New Jersey as we join communities statewide in observing January 2011 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Mine Hill Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Motion \_\_\_\_\_ Seconded \_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

14. PERSONNEL Patricia Hernandez, Steve Hoh

New personnel employment appointments are contingent upon the required state and federal criminal history background checks in accordance with N.J.S.A. 116, P.L. 1986

And be it

FURTHER RESOLVED, the Board submit to the County Superintendent, as required, applications for emergency hiring and the applicant’s attestations that they have not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A.18A:6-7.1 et.seq.,N.J.S.A. 18A:39-17 et. seq.,or N.J.S.A. 18A:6-4.13 et.seq., on the recommendation of the Superintendent.

- a. Upon the recommendation of the Superintendent, consider approving **Margaret Strittmatter as the Webmaster** for a stipend of \$807.18, effective January 25, 2011, prorated.
- b. Upon the recommendation of the Superintendent, consider approving the **resignation of Paul Kryzwicki as Webmaster**, effective December 15, 2010.
- c. Upon the recommendation of the Superintendent, consider approving the following **salary adjustment** effective January 30, 2011:

Staff Member	Original Guide	Original Salary	Revised Guide	Revised Salary
Noreen Vetter	BA+6 (2)	\$48,635.00	BA+12 (2)	\$48,900.00

- d. Upon the recommendation of the Superintendent, consider **rescinding the following resolution:**

Motion by Mary Jo Walilko and seconded by Steve Hoh, upon the recommendation of the Superintendent, the Board approved a **leave for Kim Saul as follows:**

January 4, 2011 through March 1, 2011 unpaid leave (with benefits) pursuant to the Federal Family Leave Act

March 2, 2011 through March 29, 2011 unpaid leave (with benefits) pursuant to the Federal Family Leave Act and the NJ Federal Leave Act

March 30, 2011 through May 1, 2011 unpaid leave (with benefits) pursuant to the NJ Family Leave Act

- e. Upon the recommendation of the Superintendent, consider approving a **leave of absence for Kim Saul** from December 7, 2010 through on or about May 2, 2011.
- g. Upon the recommendation of the Superintendent, consider approving the **payment of Kathy Bitterman** in the amount of \$4,580.00 for accumulated personal and sick time upon retirement. Payment is in two installments of \$2,290.00 in January 2011 and June 2011.

Motion\_\_\_\_\_Seconded\_\_\_\_\_

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

15. COMMUNITY AND PUBLIC RELATIONS Caryn Battaglia, Denise Jiménez-Arias

16. BUILDINGS AND GROUNDS Bridget Mauro, Caryn Battaglia

17. Dover Report Bridget Mauro

18. MHEF Report Caryn Battaglia

19. Old Business

20. New Business

21. CLOSED SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board approves the following resolution:

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED, the Board of Education adjourns to closed session to discuss: (select one or more)

- 1) *a matter rendered confidential by federal or state law*
- 2) *a matter in which release of information would impair the right to receive government funds*
- 3) *material the disclosure of which constitutes an unwarranted invasion of individual privacy*
- 4) *a collective bargaining agreement and/or negotiations related to it*
- 5) *a matter involving the purchase, lease, or acquisition of real property with public funds*
- 6) *protection of public safety and property and/or investigations of possible violations or violations of law*
- 7) ***pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege***
- 8) *specific prospective or current employees unless all who could be adversely affected request an open session*
- 9) *deliberation after a public hearing that could result in a civil penalty or other loss;*

AND BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists.

***Note: This closed session will include items in category 7. It may be adjourned while business is conducted in public then reconvened after public business has been completed.***

22. RETURN TO REGULAR SESSION

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_ at \_\_\_\_\_ PM, the Board returns to the regular session meeting.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko

23. Public Discussion

24. ADJOURNMENT

On the motion of \_\_\_\_\_ seconded by \_\_\_\_\_, the Board adjourns the meeting at \_\_\_\_\_PM.

Roll Call Vote	Caryn Battaglia	Jill Del Rio	Patricia Hernandez	Steve Hoh	Denise Jiménez-Arias	Bridget Mauro	Mary Jo Walilko